



Privacy Notice (Sport@Gosforth)

Sport@Gosforth collects information from people who use the services of the sport centre.

The categories of information that we collect, hold and share include:

- Personal information (such as name, address, telephone number);
- Special categories of data including characteristics information (such as gender and age);
- Contract information (such as bank details);
- Medical information (such as medical conditions about which Sport@Gosforth needs to be aware);

Why we collect and use this information

We use your personal data:

- to enable us to complete your gym membership and registration;
- to allow you to pay for goods and services provided by Sport@Gosforth;
- to record usage and attendance, and we may capture images on CCTV for the prevention and detection of crime;
- to contact you in the event of closure or cancellation of services;
- to ensure your health and safety

The lawful basis on which we use this information

We collect and use information under the General Data Protection Regulation (GDPR). Under this European rule we collect and use the information we gather to allow Sport@Gosforth to fulfil contractual obligations in relation to your gym membership.

There will also be occasions when we need to collect sensitive information, for example, medical conditions. The processing of this information is necessary to allow Sport@Gosforth to ensure your safety and to comply with our obligations under health and safety law.

Storing your personal data

We do not hold personal data for longer than is necessary. The Academy, of which Sport@Gosforth is part, has a Records Retention and Management Policy that identifies retention periods for keeping different types of information and how it is disposed of at the end of the administrative life of the record.

Sharing your information with others

We do not routinely share any of your personal information, but there may be occasions when we will share your personal data with:

- the Health and Safety Executive if you are involved in an accident;
- a debt collector if you fall behind on your payments

Requesting access to your personal data

Under data protection legislation you have the right to request access to information about you that we hold. To make a request for your personal information please submit your written request to the Academy's Data Protection Officer at dpo@ga.newcastle.sch.uk.

Alternatively please write to:

The Data Protection Officer
Gosforth Federated Academies Ltd
Gosforth Academy
Knightsbridge
Great North Road
Newcastle upon Tyne
NE3 2JH

You also have the right to:

- object to processing of personal data that is likely to cause, or is causing, damage or distress;
- prevent processing for the purpose of direct marketing;
- object to decisions being taken by automated means;
- in certain circumstances, have inaccurate personal data rectified, blocked, erased or destroyed; and
- claim compensation for damages caused by a breach of the Data Protection regulations

If you have a concern about the way we are collecting or using your personal data, we request that you raise your concern with us in the first instance. Alternatively, you can contact the Information Commissioner's Office at <https://ico.org.uk/concerns/>

Further information

If you would like to discuss anything in this privacy notice, please also contact the Data Protection Officer at the addresses above.