

The Trustees of Gosforth Federated Academies has made this Final Determination of admissions arrangements for entry into Years 5, 9 and 12 in 2019 and in-year admissions to all years.

## **GOSFORTH FEDERATED ACADEMIES ADMISSION POLICIES FOR 2020 ENTRY**

### **Policy for Sixth Form Admissions**

The Admissions Authority for the Gosforth Federated Academies are the Trustees, which is responsible for determining and applying this policy. Any queries regarding Sixth Form admissions should be directed to the Director of Post 16 at the school.

We have a PAN of 300 for Year 12 admissions. The capacity for the Sixth Form as a whole is 650. If there are more places in Year 12 than applicants, every child who wants a place and who meets the entry requirements will be offered a place.

Applications for the Sixth Form should be made directly to the Academy. Parents or children wishing to apply for a place in the Sixth Form should telephone or email the Sixth Form by 15<sup>th</sup> February in the year of admission. Late applications will be considered only after all those received by the closing date have been processed.

Parents who are unsuccessful in obtaining a place have a statutory right of appeal. Parents should contact the Academy for an Appeal Form. The completed form and accompanying statement setting out grounds for appeal should be returned to the Academy and marked "For the attention of The Chair of Governors".

### **Admission to the Sixth Form**

1. Admission to Year 12 of the Sixth Form will be from:
  - a. pupils in Year 11 at Gosforth Academy
  - b. pupils in Year 11 from outside of Gosforth Academy
  - c. students in Year 12 at Gosforth Academy or another institution, wishing to restart Year 12
2. The admission number for students entering the Sixth Form from outside of Gosforth Academy will be approximately 80 each year.
3. The Trustees accepts its duty to offer a Sixth Form place to any Year 11 student with a statement of special educational needs or Education, Health and Care Plan which names Gosforth Academy as the school that the student should attend.
4. Students must be aged under 19 at the start of any course.
5. The entry requirements for admission to the Sixth Form will be the same for students on roll in Year 11 at the school and external applicants.
6. Students will be admitted into Year 12 at the start of the Autumn Term in each school year.

7. Where parents have shared responsibility for a child following the breakdown of their relationship and the child lives part of the week with each parent, and the parents are in disagreement about which school the child shall attend, the views of the parent who lives at the address where the child is registered for his or her GP will take precedence. This will be the case until the child reaches his or her eighteenth birthday, at which point the views of the child will take precedence.

### Minimum Entry Requirements

All those seeking admission to the Sixth Form must meet the minimum entry requirement of four grades 4s at GCSE or equivalent for Level 3 courses four grades 3s at GCSE or equivalent for the Access to A Level, Level 2/3 course. **In addition, students must meet the specific requirements for each course they wish to study, details of which are outlined in the prospectus and on our website.**

### Oversubscription Criteria

Students will be offered a provisional place in the Sixth Form up to the time at which the admissions limit is reached. If the Sixth Form becomes oversubscribed, however, the following criteria for admissions will apply to students, strictly in order of priority:

1. Looked After Children in the care of a local authority or children that were looked after by the local authority and after that became subject to an adoption, residence or special guardianship order (see definitions). Evidence of the appropriate order must be submitted before the closing date.
2. Students with a specific medical reason to go to the Academy. An example would be a student who suffers visual impairment – Gosforth Academy is the regional VI –ARC. Supporting evidence from a doctor or other medically aligned professional involved with the child must be provided. This supporting evidence should set out the particular reasons why the Academy is most suitable and the difficulties that would ensue if the student had to attend another institution.
3. Children or step-children of members of staff employed directly by the Academy on a part or full time basis for two or more years at the time at which the application for admission to the school is made, or members of staff who have been recruited to fill a vacant post for which there is a demonstrable skill shortage.
4. Children living nearest to the school as measured in a straight line distance from a single fixed central point at the school to a point in the centre of the home address of the child, using the Local Land and Property Gazetteer and British National Grid Easting and Northing co-ordinates.
5. In the case of a tie in any of the above categories, random allocation will take place. This will be overseen by the Local Authority.

A waiting list will be established and students will be placed upon it based upon the above criteria. This waiting list will be kept open until 31<sup>st</sup> December in the year of entry. If a place becomes available, the oversubscription policy will be applied and parents contacted with view to admission of the student. Beyond 31<sup>st</sup> December the waiting list will not be maintained. Parents or children seeking entry after this date should contact the school directly.

## Definitions

A Looked After Child is a child who is in the care of a local authority in accordance with section 22 of the Children Act 1989 at the time the application for admission to school is made and whom the local authority has confirmed will still be looked after at the date of admission.

An Adoption Order is an order made under section 46 of the Adoption and Children Act 2002.

A Residence Order is an order outlining the arrangements as to the person with whom the child will live under section 8 of the Children Act 1989.

A Special Guardianship Order is an order appointing one or more individuals to be a child's special guardian or guardians.

### General Information

Head of School: Mr P Chahal,

Address: Gosforth Academy Knightsbridge,  
Great North Road, Gosforth, Newcastle upon  
Tyne NE3 2JH

Tel Number: 0191 2851000

Email: admin@ga.newcastle.sch.uk

Type: Academy

Age Range: 13-18

Year 12 PAN: 300

Expected number on roll in Sixth Form: 650

## Admissions Policy for the Gosforth Academy (Year 9)

The Gosforth Academy has a co-educational comprehensive intake. We have a PAN of 360 for Year 9 admissions. If there are more places at the Academy than applicants, every child who wants a place will be offered a place.

The Admissions Authority for the Gosforth Federated Academies are the Trustees, which is responsible for determining and applying this policy. This Admission Policy has been formally adopted by the Trustees.

Applications for school places are co-ordinated by the local authority in accordance with the published time scales in the co-ordinated admission scheme.

Parents wishing to apply for a place at the Academy should complete the common application form provided by the local authority and return it by the required date.

If admission is not granted, the local authority will offer the student a place at another school. The student's details will be kept on a Local Authority waiting list for Gosforth Academy which will be maintained until 31<sup>st</sup> December in the year of entry. If a place becomes available, the oversubscription policy will be applied and parents contacted with view to admission of the student. Beyond 31<sup>st</sup> December, parents seeking admission should apply for a place via Newcastle Local Authority by completing the common application form. The same applies to all in-year admissions.

Late applications will be considered only after all those received by the closing date have been processed.

Parents who are unsuccessful in obtaining a place have a statutory right of appeal. Parents should contact the Academy for an Appeal Form.

The completed form and accompanying statement setting out grounds for appeal should be returned to the Academy and marked "For the attention of The Chair of Governors".

If a student has a statement of special educational needs or Education, Health and Care Plan naming the Academy, a place will be offered.

Where parents have shared responsibility for a child following the breakdown of their relationship and the child lives part of the week with each parent, and the parents are in disagreement about which school the child shall attend, the views of the parent who lives at the address where the child is registered for his or her GP will take precedence.

The Oversubscription Criteria for Gosforth Academy (Year 9 intake)

The following criteria will be applied, strictly in order of priority:

1. Looked After Children in the care of a local authority or children that were looked after by the local authority and after that became subject to an adoption, residence or special guardianship order (see definitions). Evidence of the appropriate order must be submitted before the closing date.
2. Students with a specific medical reason to go to the Academy. An example would be a student who suffers visual impairment – Gosforth Academy is the regional VI –ARC. Supporting evidence from a doctor or other medically aligned professional involved with the child must be provided. This supporting evidence should set out the particular reasons why the Academy is most suitable and the difficulties that would ensue if the student had to attend another institution.
3. Children or step-children of members of staff employed directly by the Academy on a part or full time basis for two or more years at the time at which the application for admission to the school is made, or members of staff who have been recruited to fill a vacant post for which there is a demonstrable skill shortage.
4. Where the pupil attends one of our three designated feeder schools: Gosforth Junior High Academy, Gosforth Central Middle School and Gosforth East Middle School.
5. Students with siblings who will be attending the Main Academy or Junior High Academy at the time of admission. Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister or child of a parent or carer's partner where the children live at the same address.
6. Children living nearest to the school as measured in a straight line distance from a single fixed central point at the school to a point in the centre of the home address of the child, using the Local Land and Property Gazetteer and British National Grid Easting and Northing co-ordinates.
7. In the case of a tie in any of the above categories, random allocation will take place. This will be overseen by the Local Authority.

## Definitions

A Looked After Child is a child who is in the care of a local authority in accordance with section 22 of the Children Act 1989 at the time the application for admission to school is made and whom the local authority has confirmed will still be looked after at the date of admission.

An Adoption Order is an order made under section 46 of the Adoption and Children Act 2002.  
A Residence Order is an order outlining the arrangements as to the person with whom the child will live under section 8 of the Children Act 1989.

A Special Guardianship Order is an order appointing one or more individuals to be a child's special guardian or guardians.

### General Information

Head of School: Mr P Chahal,  
Address: Gosforth Academy Knightsbridge,  
Great North Road, Gosforth, Newcastle upon  
Tyne NE3 2JH

Tel Number: 0191 2851000

Email: [admin@ga.newcastle.sch.uk](mailto:admin@ga.newcastle.sch.uk)

Type: Academy

Age Range: 13 – 18

PAN: 360

Expected number on roll including Post 16: 1730

Please see Newcastle City Council website for timetable of dates:-

<http://www.newcastle.gov.uk/education-and-learning/school-admissions/timetable-transferring-middle-secondary-and-high-school>

## Admissions Policy for the Gosforth Junior High Academy (Year 5)

The Gosforth Junior High Academy has a co-educational comprehensive intake. We have a PAN of 150 for Year 5 admissions. If there are more places at the Academy than applicants, every child who wants a place will be offered a place.

The Admissions Authority for the Gosforth Federated Academies are the Trustees, which is responsible for determining and applying this policy. This Admission Policy has been formally adopted by the Trustees.

Applications for school places are co-ordinated by the local authority in accordance with the published time scales in the co-ordinated admission scheme.

Parents wishing to apply for a place at the Academy should complete the common application form provided by the local authority and return it by the required date.

If admission is not granted, the local authority will offer the student a place at another school. The student's details will be kept on a Local Authority waiting list for Gosforth Academy which will be maintained until 31<sup>st</sup> December in the year of entry. If a place becomes available, the oversubscription policy will be applied and parents contacted with view to admission of the student. Beyond 31<sup>st</sup> December, parents seeking admission should apply for a place via Newcastle Local Authority by completing the common application form. The same applies to all in-year admissions.

Late applications will be considered only after all those received by the closing date have been processed.

Parents who are unsuccessful in obtaining a place have a statutory right of appeal. Parents should contact the Academy for an Appeal Form.

The completed form and accompanying statement setting out grounds for appeal should be returned to the Academy and marked "For the attention of The Chair of Governors".

If a student has a statement of special educational needs or Education, Health and Care Plan naming the Academy, a place will be offered.

Where parents have shared responsibility for a child following the breakdown of their relationship and the child lives part of the week with each parent, and the parents are in disagreement about which school the child shall attend, the views of the parent who lives at the address where the child is registered for his or her GP will take precedence.

### **The Oversubscription Criteria for Gosforth Academy (Year 5 intake)**

The following criteria will be applied, strictly in order of priority:

1. Looked After Children in the care of a local authority or children that were looked after by the local authority and after that became subject to an adoption, residence or special guardianship order (see definitions). Evidence of the appropriate order must be submitted before the closing date.
2. Students with a specific medical reason to go to the Academy. An example would be a student who suffers visual impairment – Gosforth Junior High Academy is the regional VI –ARC. Supporting evidence from a doctor or other medically aligned professional involved with the child must be provided. This supporting evidence should set out the particular reasons why the Academy is most suitable and the difficulties that would ensue if the student had to attend another institution.
3. Children or step-children of members of staff employed directly by the Academy on a part or full time basis for two or more years at the time at which the application for admission to the school is made, or members of staff who have been recruited to fill a vacant post for which there is a demonstrable skill shortage.
4. Where the pupil attends one of our three designated feeder schools: Archibald First School, Regent Farm First School and Brunton First School.
5. Students with siblings who will be attending the Main Academy or Junior High Academy at the time of admission. Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister or child of a parent or carer's partner where the children live at the same address.
6. Children living nearest to the school as measured in a straight line distance from a single fixed central point at the school to a point in the centre of the home address of the child, using the Local Land and Property Gazetteer and British National Grid Easting and Northing co-ordinates.
7. In the case of a tie, random allocation will take place. This will be overseen by an independent person.

## Definitions

A Looked After Child is a child who is in the care of a local authority in accordance with section 22 of the Children Act 1989 at the time the application for admission to school is made and whom the local authority has confirmed will still be looked after at the date of admission.

An Adoption Order is an order made under section 46 of the Adoption and Children Act 2002.

A Residence Order is an order outlining the arrangements as to the person with whom the child will live under section 8 of the Children Act 1989.

A Special Guardianship Order is an order appointing one or more individuals to be a child's special guardian or guardians.

## General Information

Head of School: Mr P Chahal,

Address: Gosforth Junior High Academy,  
Regent Avenue, Gosforth, Newcastle upon Tyne  
NE3 1EE

Tel Number: 0191 2851000

Email: [admin@ga.newcastle.sch.uk](mailto:admin@ga.newcastle.sch.uk)

Type: Academy

Age Range: 9-13

PAN: 150

Expected number on roll: 480

Please see Newcastle City Council website for timetable of dates:-

<http://www.newcastle.gov.uk/education-and-learning/school-admissions/timetable-transferring-middle-secondary-and-high-school>

September 2020

**Date approved:** .....

**Signed:** .....

September 2021

**Date to be reviewed:** .....