

GOSFORTH ACADEMY – MAIN SCHOOL

PAYMENT OPTIONS FOR TRIPS AND ACTIVITIES

Gosforth Academy offers various methods of payment for school trips and activities. We always provide an official receipt which should be retained for future reference.

Cash and Cheque

Payments can be made by cash or cheque (made payable to Gosforth Academy School fund). The payment should be in an envelope with the student name, form and trip/activity name written on the front, and then handed to Miss Lockhart in Student Reception. If paying by cheque it would also be helpful to write the student and trip/activity name on the back.

Credit/Debit Card

Parents can telephone or call into the Finance Office to make a payment by credit or debit card. The Finance Team direct telephone numbers are 0191 255 9116 or 0191 255 9104.

Online Banking

Funds can be transferred directly into the school fund bank account. The bank details are –

Sort Code 40-34-45

Account Number 01153021

On the payment reference please quote the trip/activity name and also the student name so that we can allocate the payment accordingly. If you want to send a remittance advice to inform us of a payment the email address is finance@ga.newcastle.sch.uk.

Should you have any queries about our payment options then contact the Finance Team on the telephone numbers or email address above. The Finance Office is open from 8am until 4.30pm every day during term time and also during most school holidays.